

Risk Register

Risk Register: [PROJECT NAME]

Last Updated: YYYY-MM-DD **Owner:** Project Manager **Review Frequency:** Weekly (sprint planning)

Risk Matrix

	Low Impact	Medium Impact	High Impact
High Prob	Medium	High	Critical
Medium Prob	Low	Medium	High
Low Prob	Low	Low	Medium

Active Risks

ID	Risk Description	Category	Probability	Impact	Score	Mitigation Strategy	Owner	Status	Date Identified
R-001		Technical / Resource / Client / External	L/M/H	L/M/H	L/M/H/C			Open / Mitigating / Closed	
R-002									

Risk Categories

- **Technical** — Technology limitations, integration issues, performance
- **Resource** — Availability, skill gaps, capacity
- **Client** — Decision delays, requirement changes, availability
- **External** — Third-party dependencies, regulatory, market
- **Financial** — Budget overrun, payment delays
- **Timeline** — Deadline pressure, estimation errors

Risk Response Strategies

- **Avoid** — Eliminate the threat by changing plan
- **Mitigate** — Reduce probability or impact
- **Transfer** — Shift to third party (insurance, outsource)
- **Accept** — Acknowledge and monitor (for low-impact risks)

Closed Risks

ID	Risk	Resolution	Date Closed

Review Log

Date	Reviewer	Changes

Revision #6

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